



OFFICE FOR STUDENTS WITH A FOREIGN TITLE

- Italian students with a foreign qualification
- EU students everywhere living with a foreign qualification.
- Extra-EU students, regularly living (at least for 1 year) in Italy with a residence permit (residence permit for study, religious, work, and family motives, political asylum, diplomatic cause), excluding those residence permits aimed at studying the Italian language;
- Extra-EU students, whose applications had already been sent by the competent Italian Consulate in their country.

How to enrol in Sapienza degree programmes

Student can choose to enrol in one of the degree programmes valid for the current year, by following the procedures stated in our Sapienza Programme Statement “Manifesto generale degli Studi” and meeting the deadlines for applications as specified for each calls (<http://www.uniroma1.it/didattica/offerta-formativa/corsi-di-laurea-e-laurea-magistrale>).

To be eligible for admission to Italian programme, it's necessary to have a 12-year school qualification/diploma which satisfies the requirements for the access to the Italian university education.

Fulfillments for Extra European Union citizens permanently resident abroad

All Sapienza degree programmes require students to sit an admission test. The test is competitive ONLY for those programmes that have a limited number of places available.

You should address the nearest Italian Consular or Embassy Representation at the beginning of the Academic Year. The Italian Consular or Embassy Representation will send your candidacy to the chosen University. The University will then answer by sending the approval to your request which will allow you to receive the study visa.

The candidates Extra EU, accepted with reserve, in order to enter and stay in Italy, have to request an entry VISA permit for study reasons. The entry VISA for study reasons will be issued at the end of the pre-inscription procedures by the Italian Consular or Embassy representation.

Check by yourself on the webpage: <http://www.studiare-in-italia.it/studentistranieri/>, if the entry VISA is necessary and which kind of documentation you need to provide.

It is very important that: the tourism VISA cannot allow the admission to University.

Mandatory documents

1. Student registration code (you will be provided with it, after registering all your personal and academic data on Infostud, the University's internal student information portal, at <https://stud.infostud.uniroma1.it/Sest/registrazioneStudenti/initRegistrazione.do>)
2. Certified photocopy of your high school diploma (at least 12 years), translated into Italian, legalized and accompanied by the Statement of Equal Value issued by the competent Italian Diplomatic Authorities (Embassy or Consulate), present in the country where the student attended the high school
3. Certified photocopy and a simple copy of your University-level qualification* (degree, diploma, title), translated into Italian, legalized and accompanied by the Statement of Equal Value issued by the competent Italian Diplomatic Authorities (Embassy or Consulate), present in the country where you obtained your qualification;
4. Certified photocopy and a simple photocopy of your academic transcript issued by your university organization, stating all the examination taken, translated into Italian, legalized by the competent Italian Diplomatic Authority;
5. A photocopy, in the original language, of the detailed University study plan for each single subject together with the total number of study hours for theory and training as requested to obtain the degree: this document has to be signed in original by the University and has to be translated into Italian*.

*these documents needed only if you are interested in a reduction in length of the chosen Italian Programme, if you want to enrol in a 2nd cycle degree course or if you need an evaluation of your foreign degree.

6. Copy of your ID Identity Card or Passport
7. Copy of your residence permit (only for Extra-EU citizens living abroad) together with the grounds for its issue. If you are renewing your residence permit, you will need a copy of your expired residence permit, the post office receipt (concerning the renewal application request).
8. Copy of your study Visa (only for Extra-EU citizens living abroad).

I am a student with a foreign degree, studying in Italy. I would like to transfer from my current University to Sapienza University. How can I do that?

You have to wait until next July when the new educational offer will be published on <http://www.uniroma1.it/didattica/offerta-formativa>. After the publication of the new educational offer you have to read the announcement of the chosen Degree Course and to find out what you need to do to transfer from another University. Once you have completed the transfer application at your current university, you have to go to the competent administrative Office of the Sapienza Faculty (Segreteria studenti della Facoltà).

I am a university student abroad and I would like to come to Italy to finish my studies, what should I do?

The automatic transfer of the abroad studies is not provided. The evaluation of the cycles of the abroad study periods will be carried out by the single faculties, exclusively to continue the university studies (L.148/2002).

I have a foreign degree, how can I do to have it recognized in Italy?

The automatic equalization of the foreign academic title, with an Italian one, is made possible only by international agreements. At the moment there are no enabled international agreements.

Those who want to obtain the recognition of a foreign title, as an Italian one, have to follow all the indications presented into the announcement for the chosen courses and present the necessary documentation. After the carrying out of all the preliminary procedures, the Commission of the competent Faculty in charge for the evaluation of the documents, will comment for the total or partial recognition.

Those who intend to use their foreign academic title to work in Italy should address to the competent ministries.

I am an Extra EU citizen living abroad. I would like to know which are the Italian language certificates recognized by the University to be exempted from taking the Italian Language exam.

If you are an Extra-EU citizen permanently resident abroad you have to take the Italian Language Exam and the Admission test for your First or Second Level Degree course. Please remember that the date for the Italian Language Exam Date will be determined nationally by the Ministry of Education, University and Research (MIUR). Students who do not pass this exam will not be able to enrol at the University for that specific Academic Year.

What language level is required? To be exempted from the Italian Language exam you should provide one of the following recognized linguistic certificates:

- Italian Language and Culture Certificate given by the University of Siena and University of Perugia;
- Italian Language Certificates released in Italy or abroad by an Italian Culture Institute or other recognised Authority: University for Foreigners of Siena and Perugia, University Roma 3, University for Foreigners of Reggio Calabria, Dante Alighieri Society;
- Certificate of attendance released by other Universities where Italian language courses are held in convention with other Educational Institutes, Local Authorities and Regions;

The minimum language level is B2, C1,C3.

II have foreign incomes, how can I declare the ISEE (Financial situation certificate)?

For citizens living abroad: the income declaration needed for the ISEE should be released by the Italian Diplomatic Representation (Consulate or Embassy) in charge in your Country. The declaration has to be translated into Italian and the income should also be declared in Euro. For citizens living in Italy, with foreign income: deliver the facsimile ISEE documentation to the Diplomatic Representation in charge in Italy. The facsimile ISEE documentation is available online at <https://www.uniroma1.it/en/pagina/isee-fees-reduction>

I am a foreign student and I have not a computer. Where can I go to get the matricola number?

I can go to the HELLO Office (<http://www.uniroma1.it/hello>)